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SALTASH TOWN COUNCIL

Minutes of the Meeting of the Planning and Licensing Committee held at the Guildhall on Tuesday 21st October 2025 at 6.30 pm

PRESENT: Councillors: A Ashburn, R Bullock, G McCaw, S Miller, J Peggs, B Samuels (Chairman), P Samuels, B Stoyel and J Suter.

ALSO PRESENT: D Joyce (Office Manager / Assistant to the Town Clerk)

APOLOGIES: R Bickford, J Brady (Vice-Chairman), S Gillies, M Johns and P Nowlan.

73/25/26 HEALTH AND SAFETY ANNOUNCEMENTS.

The Chairman informed those present of the actions required in the event of a fire or emergency.

74/25/26 DECLARATIONS OF INTEREST:

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

Councillor	Agenda Item	Pecuniary/ Non-Pecuniary	Reason	Left Meeting
Bullock	PA25/06484	Non-Pecuniary	Knows the applicant	Yes

- b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None received.

75/25/26 PUBLIC QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY SPEAK ABOUT A PLANNING APPLICATION.

None received.

76/25/26 TO RECEIVE AND APPROVE THE MINUTES FROM THE PLANNING AND LICENSING COMMITTEE HELD ON 18 SEPTEMBER 2025 AS A TRUE AND CORRECT RECORD.

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

It was proposed by Councillor B Samuels seconded by Councillor P Samuels and **RESOLVED** that the minutes of the Planning and Licensing Committee held on 18 September 2025 were confirmed as a true and correct record.

77/25/26 TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.

Nothing to report.

78/25/26 TO RECEIVE A REPORT ON THE SURVEY POLL PROCESS AND CONSIDER ANY ACTIONS.

Members received the report outlining the current survey process and data relating to Members' responses to survey polls over the past three months.

Members noted the increase in response rates and agreed that, based on the data provided, no changes to the existing process are necessary at this time.

It was **RESOLVED** to note.

79/25/26 PLANNING:

a. Applications for consideration:

PA25/06484

Jason Wilkinson – **102 Callington Road, Saltash PL12 6EA**

Construction of garage and workshop (extension of existing garage).

Ward: Tamar

Date received: 16/09/25

It was proposed by Councillor Peggs, seconded by Councillor Suter and resolved to **RECOMMEND APPROVAL.**

PA25/06687

Sue Ninnis – **41 Hillside Road, Saltash PL12 6EX**

Extension of two existing dormers.

Ward: Tamar

Date received: 25/09/25

It was proposed by Councillor Peggs, seconded by Councillor Bullock and resolved to **RECOMMEND REFUSAL** due to overdevelopment of the site and the designs not in keeping with surrounding properties.

PA25/07392

Jacob Landers – **1 Riverside Cottage, Forder, Saltash PL12 4QS**

Two storey rear extension.

Ward: Trematon

Date received: 08/10/2025

It was proposed by Councillor Miller, seconded by Councillor Stoyel and resolved to **RECOMMEND APPROVAL**.

PA25/06861

Lee Fredrick – **432 New Road, Saltash PL12 6HW**

Proposed single storey rear and side extension.

Ward: Tamar

Date received: 13/10/2025

It was proposed by Councillor Peggs, seconded by Councillor P Samuels and resolved to **RECOMMEND APPROVAL**.

PA25/07404

Steven Barrow – **82 North Road, Saltash PL12 6BE**

Retrospective application for a driveway and associated works

Ward: Tamar

Date received: 14/10/2025

It was proposed by Councillor P Samuels, seconded by Councillor McCaw and resolved to **RECOMMEND APPROVAL**.

b. Tree applications:

PA25/06963

Betty Walkey – **27 Coombe Road, St Stephens, Saltash PL12 4ES**
Application for tree works within a TPO Area: T1 - Oak - Re pollard one oak by approximately 2.5 meters back to previous cut points as indicated in the photos whilst being mindful to maintain shape and form keeping the maximum cut diameter under 50mm. T2 - Crimson Maple - Reduce one crimson maple by 1.5 meters over the property to prevent the canopy projecting further. T3 - Oak - Reduce one over extended oak limb over the property by 2.5 meters taking it back to the average crown line

Ward: Essa

Date received: 22 /09/25

It was proposed by Councillor Stoyel, seconded by Councillor Ashburn and resolved to **RECOMMEND APPROVAL.**

PA25/07036

Donna Jordan – **Rear of 28 The Brook, Saltash PL12 6UL**
Application for tree works within a Conservation Area: Group of Ash stems, reduction to trees currently stand at about 10 meters, we want to cut 4 meters leaving 6 meters.

Ward: Tamar

Date received: 23/09/25

It was proposed by Councillor P Samuels, seconded by Councillor Suter and resolved to **RECOMMEND APPROVAL.**

80/25/26 CONSIDERATION OF LICENCE APPLICATIONS:

None received.

81/25/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

82/25/26 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.

None.

83/25/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To resolve that the public and press be re-admitted to the meeting

**84/25/26 TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES
ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE
OF THE MEETING.**

None.

DATE OF NEXT MEETING

Tuesday 18 November 2025 at 6.30 pm

Rising at: 6.45 pm

Signed: _____
Chairman

Dated: _____